

2014-2015 WGA³ Mentoring Program

Welcome mentors! We are so excited to get to know you all and are thrilled to have a great group of mentors and mentees this year! We have provided some resources below on how to get receipts reimbursed, conversation starters for your mentee, and additional resources. We encourage you to touch base with your mentee every few weeks. And, as always, feel free to contact wga3-exec@mit.edu with questions, comments, or concerns.

How to get receipts reimbursed

Get a tax-free, itemized receipt. We'll subsidize up to ~\$15 per month.

Use student ID on-campus, ST-2 tax-exempt form off-campus.

(<http://vpf.mit.edu/site/forms>)

Make sure the following are clear on the receipt (or write on back).

Name, Date, Total amount (without tax)

Send receipt through interdepartmental mail to **Laura Bayley, 37-360**, or drop it off in the labeled bin outside her office.

She will collect all receipts and process the stack every few weeks.

If your receipt includes tax, only the tax-free portion will be reimbursed.

Food for thought

What are your career goals?

What extracurriculars are you in and how is it helping your development?

What are your summer plans?

How does your resume look (are you satisfied with it? Can we help?)

Are you considering grad school (or why did you come to grad school?)

What is your support network (friends, faculty)?

What is your living situation?

Do you have a strong support network/friend circle?

How is life outside 16?

How are classes going?

Do you get enough guidance from your advisor?

Additional Resources

Adviser, Teacher, Role Model, Friend, by The National Academy of Sciences has information for mentoring students in science at many levels of education. The section "What is a Mentor" has very good advice and general information, starting from about page 3.

http://www.nap.edu/openbook.php?record_id=5789

"US News and World Report's" gives 10 tips for women students in science fields:

<http://www.usnews.com/blogs/professors-guide/2010/08/11/10-tips-for-women-students-in-science-fields.html>

